

Qualification Materials Review Process

Submission of Qualification Materials:

All qualification materials must be submitted to the Auction Manager by email at UGI-DSP@nera.com.

Notifications:

The Auction Manager sends all notifications regarding qualification materials by email from UGI-DSP@nera.com. Emails will be sent to the “Bidder Team” consisting of the representatives named in the Contact Information Form (Attachment 1). Bidders may designate up to three (3) individuals to be representatives of the Bidder. The representatives serve as the main points of contact for the Auction Manager and will receive all correspondence related to the RFP from the Auction Manager.

Timing of Review:

The qualification materials must be received by the Auction Manager by or before 12:00 p.m. E.T. on Wednesday, July 16, 2025.

Once qualification materials are submitted, the Auction Manager will review the materials received. Once the review is complete, the Auction Manager sends a notice to acknowledge receipt and provide the results of an initial review. Such a notice will be sent by 6 p.m. E.T. when the qualification materials are received prior to 12 p.m. (noon) E.T. on a business day. If qualification materials are received after 12 p.m. (noon) E.T. on a business day or outside of regular business hours, such notice will be sent by 12 p.m. (noon) E.T. on the next business day.

Acknowledgment and Review:

The results of an initial review will find that either: the qualification materials are incomplete or require clarification; or: the qualification materials are complete and no further information is required.

If the qualification materials are incomplete or require clarification, the Auction Manager will send a deficiency notice to the Bidder. For a first deficiency notice:

- The Bidder will have until 12:00 p.m. (noon) E.T. on the initial deadline (Wednesday, July 16, 2025), or until 6 p.m. E.T. on the business day following the business day during which such a deficiency notice is sent, whichever comes later, to respond.
- Bidders must provide any additional information by email to UGI-DSP@nera.com.
- If the Bidder does not correct or adequately explain a deficiency within the time allowed, the qualification materials may be rejected and the Bidder may be unable to participate in the RFP.
- The time allowed for additional deficiencies will be no longer than the timeframes provided above.

If the qualification materials are complete, the Auction Manager sends a complete notice.

Bid Assurance Collateral:

No bids submitted will be evaluated without providing, and UGI accepting/confirming, Bid Assurance Collateral. Bid Assurance Collateral must be provided by 12:00 p.m. E.T. on Wednesday, July 16, 2025, and must be accepted by no later than 6:00 p.m. E.T. on Wednesday, July 30, 2025.

If the Bid Assurance Collateral is not acceptable to UGI, the Auction Manager will send a deficiency notice to the Bidder. For a first deficiency notice:

- The Bidder will have until 12:00 p.m. (noon) E.T. on the initial deadline (Wednesday, July 16, 2025), or until 6 p.m. E.T. on the second business day following the business day during which such a deficiency notice is sent, whichever comes later, to respond.

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- If the Bidder does not correct within the time allowed, the Bidder may be unable to participate in the RFP.
- The time allowed for additional deficiencies will be no longer than the timeframes provided above.

If the Bid Assurance Collateral is acceptable, the Auction Manager will notify the Bidder of this fact.

Only Bidders with qualification materials (including Bid Assurance Collateral) that are fully complete and compliant with the RFP by 6 p.m. E.T. on July 30, 2025 may submit bids. Bids will only be evaluated if the Bidder has received notification from the Auction Manager that the qualification materials are complete, and the Bid Assurance Collateral has been accepted.